

## **DOD to mandate documentation for lost, stolen CAC cards**

Later this year, the Defense Department will begin fully enforcing a previously optional policy regarding the reissuance of lost or stolen common access cards, a defense official said here today.

Sam Yousef, a program manager for identity and benefits policy at the Defense Human Resources Activity, discussed an update to the current CAC issuance policy during an interview with American Forces Press Service and the Pentagon Channel.

"Beginning in late March (or) early April of this year, we are going to begin fully enforcing current common access card policy, which will require individuals to bring supporting documentation if they have had their ID cards lost or stolen," he said. "If you have your card lost or stolen, you should work with your local security office or the individual sponsoring you for that ID card."

People requesting a replacement card will need to produce a document on component or agency letterhead that explains that the card has been lost or stolen, he added. Yousef noted the document should be signed, and individuals must bring it with them to have a new card issued.

"If the card has been stolen they may also bring in the police report that accounts for that," he added. "This will not only get the department in full compliance with our policy, but it will also create better accountability for individuals who have had their cards lost or stolen."

Though this has been a part of the current policy, Yousef noted, it was not mandated at CAC card-issuing locations.

"Previously, in the last couple of years, we have actually updated the system to capture this documentation on an optional basis," he said. "So what will happen in late March (or) early April is it will be required as part of that reissuance to bring supporting documentation with you."

The supporting documentation will be scanned and stored in the Defense Enrollment Eligibility Reporting System, he added.

This will affect all common access card-eligible individuals, both military and civilian, Yousef said.

In addition to being an additional security precaution, Yousef said this measure will help to prevent people from replacing their cards just as a matter of personal convenience.

"It creates better awareness with our local security offices (and) our individuals that are sponsoring our contractors for common access cards," he said. "So this way, they have full oversight if someone is losing multiple ID cards."

Following the update in requirements this spring, Yousef emphasized, it will be important for

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people to ensure they bring this documentation with them to have a card reissued, noting that most ID card-issuing sites already have been requiring it for quite some time.